



# JOB OPPORTUNITY

CALIFORNIA STATE DEPARTMENT OF INSURANCE

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## ATTORNEY III

\$7682 - \$9478

HEALTH POLICY APPROVAL BUREAU  
SACRAMENTO or SAN FRANCISCO\*

### RESPONSIBILITIES:

Under the general direction of the Assistant Chief Counsel (ACC), the Attorney III will work independently and in a team environment in the Health Policy Approval Bureau providing formal and informal oral and written legal advice to the Insurance Commissioner on a variety of issues pertaining to the implementation of federal and state health reform legislation and review the most difficult health insurance policies. Exercises broad discretion and works independently, or as a project leader with attorneys and other staff. Provide training and mentorship to other attorneys, paralegal staff, the Deputy Commissioner for Health Policy and Reform, the Deputy Commissioner/Legislative Director, the Legislative Office, the Health Actuarial Office, and other bureaus within the Department. Advises and/or represents the appropriate Deputy in meetings with stakeholders, outside departments and the federal government. Advises regarding the Department's rights, duties, and authority pertaining to health reform activities and policy.

### DESIRABLE QUALIFICATIONS:

- Strong background and relevant experience in health insurance and Medicare Supplement law, including implementation of federal and state health reform, legal aspects of health insurance premium rate review, and the California Health Benefit Exchange
- Familiarity with the Insurance Code, Affordable Care Act, and related statutes, regulations and guidance
- Familiarity with the California Administrative Procedure Act and experience in administrative rulemaking
- Experience in reviewing/drafting policy forms for health or other disability insurance policies, and/or litigation experience and/or corporate transactional experience
- Strong analytical and inter-personal skills
- Excellent written and verbal communication skills; comfort and familiarity with personal computers and popular office software packages and extensive knowledge of legal research methods
- Ability to meet multiple deadlines and perform under pressure

### WHO MAY APPLY:

Applications will be accepted from current State employees at the Attorney III level, those within transfer range, or individuals who have list eligibility. Training and Development Assignments may be considered. All applications will be reviewed; however, only the most qualified candidates will be interviewed. Applicants currently on SROA lists or employed by a surplus department are encouraged to apply. ***All applicants must clearly indicate the basis of their eligibility (i.e. SROA, surplus, reemployment, reinstatement, transfer, or list eligibility) on the state application.***

\*Position location will be determined at the time a hire is made.

### APPLICATION PROCEDURE:

Send a completed standard State of California application to Maria Scriven, Department of Insurance, Human Resources Management Division, 300 Capitol Mall, Suite 1300, Sacramento, CA 95814. **Please indicate "Attorney III 413-XXX-5795-XXX" on the State application.** For additional information, please contact (916) 492-3309 or maria.scriven@insurance.ca.gov.

**FINAL FILING DATE: Monday, November 5, 2012 – Close of Business**

10/24/12MS

**DO NOT SUBMIT APPLICATIONS TO CalHR**

AN EMPLOYER OFFERING EQUAL EMPLOYMENT OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION.

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**NOTE:**

Interested individuals, including list eligibles, must submit applications in order to be considered for this position. Possession of minimum qualifications will be verified prior to interview and/or appointment. If it is determined an applicant does not meet the minimum qualifications, the application will be forwarded to CalHR for review and the applicant's name may be removed from the eligibility list. If you are applying for more than one recruitment, a separate State Application (STD 678) is required for each recruitment for which you would like to be considered.

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